

## ARRIVAL AND DISMISSAL SAFETY PROCEDURES

### Arrival:

Please be aware that parking is limited at Leewood K-8 Center. We encourage parents to utilize the designated drop off areas (the carpool lanes) located on 124<sup>th</sup> Street in the front of the school or 103<sup>rd</sup> Ave on the east side of the school. Students should be dropped off according to their grade level. An adult will be stationed at the gate to receive the students.

Pre-K – 3<sup>rd</sup> Grade – Gate #1 – in front of the school on 124<sup>th</sup> Street  
4<sup>th</sup> – 8<sup>th</sup> Grade – Gate #13 – 103<sup>rd</sup> Avenue

### Dismissal:

Leewood K-8 Center utilizes Driveline as a safe measure to dismissing students. Parents with students in multiple grades pick-up at the dismissal area of the YOUNGEST child. Parents as a reminder 124<sup>th</sup> Street is one-way during arrival and dismissal times. Please do not cut in the line in front of those properly waiting their turn as requested.

Please display the driveline sign assigned by the school on your rearview mirror and adhere to the following guidelines:

- Parents picking up Pre-K, Kindergarten or 1<sup>st</sup> grade should arrive prior to 2:05 p.m.
- Second grade through Eighth grade prior to 3:05 p.m. dismissal. (Wednesday @ 2:05 p.m.)
- Please do not leave cars unattended in the carpool lane. Your cooperation will ensure a safe and smooth flow of traffic.



**Pre-K – 1<sup>st</sup> Grade  
dismiss via Gate 13  
on 103<sup>rd</sup> Ave.**

**2<sup>nd</sup> & 4<sup>th</sup> Grade  
dismiss via Gate 13  
on 103<sup>rd</sup> Ave.**

**3<sup>rd</sup> & 5<sup>th</sup> Grade  
dismiss at main  
entrance on 124 St.**

**Middle School will  
dismiss via the  
circular driveway.**

**Gate 13  
Drop-off/pick-up  
(Carpool Lane)**

**Bus drop-off &  
pick-up Zone  
SW 103 Ave**

**SW 124<sup>th</sup> Street Front of School (Carpool Lane)**

**Parking:** Is available for parents and guests around the perimeter of the school grounds, but not in the carpool areas. Please do not utilize as a drop off or pick up area to ensure the safety of our students.

**Courtesy and Consideration:** Please be considerate of others and our community neighbors by not blocking driveways and parking on lawns.